

# Curriculum Vitae

Ruth Learner Editor/Writer

## Personal

Address 1/29 Clarke Street, Abbotsford VIC 3067  
Telephone (03) 9419 3297 Mobile: 0432 329 162  
Email [rlearner1@gmail.com](mailto:rlearner1@gmail.com)  
[www.ruthlearner.com](http://www.ruthlearner.com)  
Full Member Society of Editors (Victoria)

## Experience

1998–2011

**Australian Curriculum, Assessment and Reporting Authority:** edited *The Shape of the Australian Curriculum: English* draft for website (2010); edited the *General Capabilities across the Australian Curriculum* draft for website (2011)

**Anti-Cancer Council of Victoria:** proofread booklets including *Upfront* series

**Aspire Training and Consulting:** edited Business Unit BSBCM407A *Coordinate business resources* (2006); Unit BSBCM411A *Monitor a safe workplace*; Unit BSBFLM412A *Promote team effectiveness*; Unit BSBCM405A *Analyse and present research information*; Unit CHCDIS2C *Maintain an environment designed to empower people with disabilities* (2008)

**Cambridge University Press:** edited *Analysing The Russian Revolution*; *HSC Business Studies*; *Specialist Mathematics 2006*; proofread *Media and Accounting Checkpoints 2005*; *Essential Mathematics 8 and 10 2003* CD-ROMs; *Essential Probability and Statistics 2002*; *Checkpoints Answer Series Accounting 2002*, *Biology 2002*, *Physics 2002*; *Making IT Easy: Lower Primary School*; edited/proofread *Exploring Computer Studies*, Carole Wilson, book and CD-ROM; proofread *Media Readers 1, 2, 3, 4, 5*, and *Learning Microsoft Excel 2000*; proofread *Livewires Megabyte Series: Out of This World Book 2, Tiny and Trapped Book 3, One Byte Too Many Book 4, MegaDeath Book 5, Science Teachers' Task Book, CD-ROM Science Book and CD-ROM Media Book*

**Converge Consulting Group Pty Ltd:** *ResourceSmart for Schools* Guide (2008)

**Curriculum Corporation:** proofread *Values Education Forums: Engaging your school community 2005*; *Environments Asia Pacific*; *Japan Diary: Taro Diary/Amelia Diary*; *My Place Asia/Australia* website; edited *Video Whitepapers*; *Water Works* web pages; proofread *CyberQuoll: Internet Safety Education*; *Discovering Democracy* website; *Voices and Visions from China* CD-ROM; *AFL Heritage* CD-ROM; *The Really BIG Food Project* and *The Really Big Beliefs Book Project*

**Deakin University:** edited material for Melbourne 2006 Commonwealth Games website

**Department of Education & Training:** edited *Principles of Learning and Teaching P–12 2006*; *Parent Involvement in Drug Education*; *Critical Incident Information Guide 2006*; *Parent Involvement in the Later Years of Schooling 2005* resource and PD module; *Youth Participation in Drug Education* and *Peer Drug*

*Education* resources; *History Makers – Making History in Victorian Classrooms* for book and web versions; *PEPT Principles and Standard Agreement* documents; *Brochures on middle years matter blurb/ pedagogy/organisation*; Victorian Industry Training Boards' *Annual Training Plans 2003* for Community Services & Health, Food Processing, Footwear & Leather, Laundry & Drycleaning, Textile, Clothing, Transport & Distribution; Executive Summaries for *Annual Training Plans 2003*; edited *Student Action Teams: A Manual*; *Planning Guide 2003*

**Gould League of Victoria:** edited 2004 Teachers' Handbooks; *Learning To be Waste Wise: A Curriculum Resource*, 2003; *Drains to Our Waterways 2002*; edited *WeedBusters Curriculum and Activity Book 2002*; *WeedBusters Activity Book 2001*; *Low Energy Week Challenge 2001*

**Insight Publications:** edited Accounting Trial Exam Papers (1 and 2) 2006; History Trial Exam Paper 2006

**Law Institute of Victoria:** edited feature articles for *Law Institute Journal* (four journals 2007)

**Melbourne Books:** edited *AFL Prospectus 2006*; conducted a series of interviews with Peter Alexander and edited the transcripts for *Peter Alexander: 20 Years*; edited *How to Run a Business from your Kitchen Table*; *The Story of Karrie Webb*, *The Point of No Return*, *The Story of Adam Gilchrist*, *The Story of Kostya Tszyu*, a novel *Deception*

**National Institute of Clinical Studies:** edited *Report of the Rural and Remote Workshop*; edited second volume of the *Evidence-Practice Gaps*

**Publicity Works Pty Ltd:** until 2007, one day per week in-house and back up freelance editing/proofreading material for government and non-government agencies, unions, superannuation/insurance funds, legal firms, commercial businesses: including annual reports for Cbus, Just Super, Australian Super (formerly STA), Department of Innovation, Industry and Regional Development (DIIRD)

**Victorian Curriculum and Assessment Authority:** edited reaccredited 2010/11 study designs: *Accounting, English Language, Media, Outdoor and Environmental Studies, Global and National Politics, Industry and Enterprise, product Design and Technology, Sociology*; edited 2009/10 study designs: *Food and Technology; Legal Studies, Religion and Society; Business Management, Classical Studies, Economics, Text and Traditions*; Mathematics CAS case studies for VELS (2008); Progression Points for the Victorian Essential Learning Standards (VELS) – LOTE, The Arts and Mathematics; 2007/8 study designs: *Accounting, Chemistry, Dance, Design and Technology, Drama, English/ESL, Foundation English, Information Technology, Physics, Systems Engineering, Theatre Studies*; 18 LOTE study designs, including *Arabic, Classical Geek, French, German, Indigenous Languages, Italian, Japanese FL/SL, Latin; Sample Assessment Plan – Biology 2006–2009; VCE and VCAL Administrative Handbook 2006*; developed content for the Victorian Essential Learning Standards (VELS) and support documentation on arts projects for the *Prep-Year 10 Bulletin*; edited *Design* project web pages; edited VCE Assessment Guides 2004; *Health & Human Development Resource Kit 2004*; curriculum support material/advice 2004 including Assessment Advice, related Vocational Education

and Training material and teacher resources; LOTE Curriculum and Standards Frameworks (including Indonesian, Japanese and German) for CD-ROM

**Victorian Institute of Teaching:** edited *Submission Paper for Review* September 2007; Editing *Final Evaluation Report and Supplementary Report*, 2007

- 1996–1998** **Board of Studies:** edited monthly *VCE Bulletin*; edited titles including *Learning Assessment Handbook*, *Assessing Young Learners*, *Key Competencies in teaching and learning*, *Assessment Booklets*, *Reports for Teachers*, *Using The CSF* series and other curriculum materials  
**Curriculum Corporation:** proofread/copy edited quarterly *EQ Australia*, proofread/copy edited the *Civics and Citizenship Education Project*; edited *Energy Connections* (booklet for Eastern Energy)  
**LookSmart International Pty Ltd:** edited previews of WWW sites on the ‘Editor’s Choice’ Internet directory
- 1995** **Board of Studies:** edited revised curriculum *Study Designs*, the *Curriculum and Standards Framework*, *Reports for Teachers* and *Assessment Booklets*  
**Bookman Press Pty Ltd:** edited *Give Asthma the Big A!*
- 1994** **Centre for Professional Development:** edited newsletters and loose-leaf volume updates including *The Law Society of Victoria Handbook*, *Environmental Legislation Handbook*  
**The Law Printer**, Legal Proofreader: proofread all Victorian State Government legislation
- 1993** **Victoria Press:** commissioned to write *Careers in the Media*, a book of thirty interviews with media personalities for trade and education market (published 1994)
- 1992** **Curriculum Corporation:** proofread, copy edited and assisted editors in the production of the *National Statements* and *Profiles*, the *LIFT-OFF* series and other educational books and curriculum materials  
**The Law Book Company**, Senior Proofreader on *The Laws of Australia Project*
- 1989** **Jaques & Lewis Solicitors**, London, UK, Legal Proofreader: proofread contracts, litigation and Court Statements; in-house editing
- 1988** **The Beagle Group Inc.** Film Company, NYC, USA, Story Analyst: assessed manuscripts
- 1986–7** **Raine & Horne Commercial Property Agents**, Sydney, Journalist/Media Liaison Officer: copy wrote press releases/adverts and liaised with journalists
- 1985** **Allen & Unwin Australia Publishers**, Sydney, Editorial and Production Assistant: Sub-editing/proofreading/paste-up

## Teaching

2009–10

2010–11

**NMIT Greensborough Campus:** Teaching Certificate IV Writing & Editing, Novel 1 and Industry Overview.

## Education

2009

Certificate IV in Assessment & Training

1996–2001

Diploma of Arts (Professional Writing and Editing), RMIT, Melbourne

1986–87

First and second year of Certificate for Professional Photographers, Sydney Technical College

1985

First year Photography, Sydney College of the Arts

1984

Bachelor of Arts degree Swinburne Institute of Technology

Majors: Philosophy, Radio Production, Cinema Studies

## Skills

Windows XP Prof., Mac OSX, Microsoft Office Word 2008, Adobe PhotoShop CS4

## Writing

### Articles

**Catalogue essay for Anna White**, Place Gallery, Melbourne, June 2010

[www.placegallery.com.au/2010/artists/anna\\_white/anna\\_white.htm](http://www.placegallery.com.au/2010/artists/anna_white/anna_white.htm)

**Catalogue essay for Aerolineas**, Light Projects, Melbourne, January 2010

[www.light-projects.com/essays/summer/LP\\_AeroliniusEssay.pdf](http://www.light-projects.com/essays/summer/LP_AeroliniusEssay.pdf)

**PhotoFile Magazine** (review): *Bernadette Keys' 'Odalisque'*, July 2009

**Poster Magazine** (feature): *Profile on Photographer Polly Borland*, January 2009

'Cut It Out!' commissioned article about editing and writing for the website Writers' World, April 2008

<http://writersworld.com.au/Articles/ARTICLE-Hey-Cut-it-Out.html>

**Catalogue essay for Ewen Coates sculpture**, a regional tour of Vic., July 2006

**Catalogue essay for Jonathon Nichols**, Karen Woodbury Gallery, Melbourne, July 2006

**Catalogue essay for John Abbate, Spacement Gallery**, Melbourne, April 2006

**Un.magazine: art review magazine**, issue 5 (feature/review): *The Gathering: The recent work of Ben Armstrong*, September 2005

[www.artsonline.com.au/richardstringer/](http://www.artsonline.com.au/richardstringer/) (review): *Richard Stringer's sculpture*

**Un.magazine: art review magazine**, issue 3 (main feature): *The Ancestors: The recent work of Eliza Hutchison*, January 2005

**Un.magazine: art review magazine**, issue 3 (two reviews for online version): *Mir 11: Alex Pittendrigh, Nick Mangan, Chris Hill, Nadine Christensen; and Yarra Sculpture Gallery: Christopher Bell*, January 2005

**The Sunday Age, Agenda**, November 2004, proposed, commissioned and wrote 2000 word article on *Art Assistants*. Paid and TBP

**The Sunday Age, Agenda** (feature/review): *Where seeing is not believing*, December 26 2004

**The Sunday Age, Agenda** (feature): *Not-so-mad Munch*, October 24 2004

**The Sunday Age, Agenda** (review): *Euan Macleod, Paintings*, 25 July 2004

**The Sunday Age, Agenda** (feature): *The Fruit of One's Neighbours*, 18 May 2003

**The Age Cheap Eats Guide 2002** (feature): *Top Ten Cheap Eats for Groups*

**Like, Art Magazine** (reviews):

'Svetlana in Slingbacks' Spring 2001, 'Gulf Air' Summer 2000, 'It inc' Summer 1999

**Netweek**, Netweek Pty Ltd/Black Inc Press (features): April 2001 'This is it! (or is it?)', February 2001

‘Sheep in Weird Cloning’, Dec/Jan 2001 ‘Speak of The Devil’, November 2000 ‘TV’s Big Brother’, October 2000 ‘Left Out in The Cold?’, August 2000 ‘Haven – or Hell’, July 2000 ‘Tall, Dark and Awesome’, June 2000 ‘Collectormania’, May 2000 ‘Geek Chic’, April 2000 ‘It’s a Miracle’

‘Lemon Sorbet and Bubble Bath’, *Dialogue* no. 10, December 1998

‘Up The Commercial Ladder – step by step’, *Australian Property News*, March 1988

**Filmviews** (reviews) 1987: ‘Landslides’, ‘Snakes and Ladders’, ‘A Place At The Coast’, ‘The Magic Toyshop’

### Short Stories

*El Nino* Shortlisted and highly commended in the My Brother Jack short story competition, 1998

*A Vision* Second prize winner of The *Age* newspaper short story competition 1997, published in The *Age* late 1997

*Drowning* Runner up in The *Age* newspaper short story competition 1997

### Novels

*Apartment C* Kings Hart Books, UK, 2008.

### Non-fiction Books

*Australia’s Best Entrepreneurs* – A book of twelve mini-biographies for the *Australia Best* series, including Reginald Ansett, JC Williamson, Hector Crawford and Janet Holmes a Court, Heinemann Library, 1998.

*Careers in the Media* – A book of twenty-one interviews with journalists/ producers/ technicians working in radio, print, television. A career guide for students of media, Victoria Press, 1994.

### Film Interviews

**ArtRated** (2004/5): Interviewed artists for film documentation project (led by producer and filmmaker Patrick Troy), creating an archive of video documents on the Australian Art scene. Artists interviewed include: Graham Fransella, Lisa Roet, Tim McMonagle, Mark Schaller, Patricia Piccinini, Peter Schipperheyn, Peter Walsh, Richard Stringer, Victor Rubin.

### Photography

1988 Completion two years of Certificate for Professional Photographers, Sydney Technical College  
Stills for grant-financed film *Intolerance of Things Passe* (Dir. Mathew Du Chesne)

1987 Photographer for DT2 Company Theatre Productions  
Exhibition at Arthaus Gallery, Sydney  
Exhibition at Bondi Pavilion

1986 First Year Photography, Design School, Sydney College of the Arts  
Stills for *Smacks n’Kicks*, Film & Television School film (Dir. Kate Warden)

## Radio Production

1986–87 Produced and hosted *The Consumer Magazine Show*, Radio 2SER (Sydney Educational Radio)

1984 Produced radio documentary, *Dreams*, Radio RRRFM (*Age* review Barry Hill (14 Feb. 1985))

## References

Written references available on request.

Samples of work available on request.

Referees:

Therese David                      Scott Robinson  
Publishing Manager      Editor  
Victorian Curriculum and Assessment Authority  
41 St Andrews Place, East Melbourne VIC 3002  
Telephone: (03) 9651 4300  
Email: [David.Therese.E@edumail.vic.gov.au](mailto:David.Therese.E@edumail.vic.gov.au)  
[robinson.scott.s@edumail.vic.gov.au](mailto:robinson.scott.s@edumail.vic.gov.au)

Tony Roberts  
Editor  
Publicity Works  
139 Queensberry Street, Carlton South VIC 3053  
Telephone: (03) 9347 3755  
Email: [tonyr@publicityworks.com.au](mailto:tonyr@publicityworks.com.au)